**Capturing McCloud Final Pay Data**

**Background**

There is a new enhancement within i-Connect that will enable us to identify those members that are eligible for the McCloud remedy and prompt our employers to capture their final pay.

**Eligibility Criteria**

The McCloud Remedy sets three main criteria to determine eligibility:

1. That the member is active

2. That the member is included in the latest submission

3. That the member is 64 ½ years-of-age or over.

**Submitting Final pay data for a member**

A task will appear on the Payroll Dashboard, and an email will be sent, to let a user know that there are members eligible for the McCloud remedy that need their final pay submitting.



To process those members, select the task, enter the members final pay, final pay date and tick the ‘Ready to Submit’ box. You can sort the data within the table by member name or task status by selecting the column header to make it easier to find the member you want to submit data for.



The three final pay date options that are provided by default are calculated from the dates the member reaches 63, 64 or 65 years of age. The final pay date should be the pay figure on the eve of the member’s 65th birthday but pay from the previous 2 years can be used if the pay is higher.

When you are ready to submit the member's final pay information you can select 'Submit Selected'



Users will then see a list of any submitted members below in a table marked as ’Submitted McCloud Final Pay’.



**Employer User Email Notifications**

Users will be notified by email when a new member requires their final pay to be captured. If more than one member becomes eligible on the same day the user(s) will only receive a single email.



When a member’s final pay becomes overdue another email notification will be sent to any employer user that has the McCloud Final Pay role. If more than one member’s final pay becomes overdue at the same time the user(s) will only receive one email



**Final pay submission that fails**

If a submission fails, then the member will show up in the Submitted McCloud Final Pay table with a status of 'Failed':



A tooltip is provided on the failed status to let the user know that the Berkshire Pension Fund has been notified of the failure.

An email will then be sent to the Berkshire Pension Fund to let us know that a submission has failed.



When we log into our Payroll Dashboard, we will see a list of all failed submissions:



We will then need to manually add the final pay data to the McCloud Rectification data view into our pension system and return to i-Connect to mark the member as complete.