

APPLICATION FORM FOR ENTRY INTO THE LOCAL GOVERNMENT PENSION SCHEME

By completing this form you are electing to opt into the Local Government Pension Scheme and you will be admitted to the MAIN section of the LGPS from your first date of joining. This means that you will pay the normal monthly contribution to get the normal pension build up.

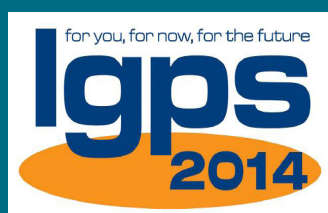
What will I pay? The rate of contribution you pay will be based on your actual pensionable pay. There are nine different contribution rates ranging from **5.5% to 12.5%**. Your employer will assess the rate of your contributions for each employment based on your actual pensionable pay. The salary bands from **1 April 2020 to 31 March 2021** are detailed below:

Contribution Rates 2020/2021		
	Actual Pensionable Pay in employment	Contribution Rate for that employment
1	£0 - £14,600	5.5%
2	£14,601 - £22,800	5.8%
3	£22,801 - £37,100	6.5%
4	£37,101 - £46,900	6.8%
5	£46,901 - £65,600	8.5%
6	£65,601 - £93,000	9.9%
7	£93,001 - £109,500	10.5%
8	£109,501 - £164,200	11.4%
9	£164,201 or more	12.5%

Do you have any previous pension rights? As a new member of the Local Government Pension Scheme in Berkshire, you have the opportunity of transferring any previous pension rights that you may have with another Local Authority, company, occupational or personal pension scheme into the LGPS. **You must express an interest to transfer former pension rights into the LGPS within 12 months of joining the LGPS** or such longer period as your new employer may allow.

If you would like to consider transferring any former pension rights that you may have into the LGPS you will need to complete and return our **'Declaration of Previous Pension Rights'** form which can be found in our **'Transferring Former Pension Rights'** factsheet. At this stage you are only expressing an interest in transferring your benefits.

Refund of Pension Contributions If you leave or opt-out with less than two years qualifying membership in the scheme and have no previous pension rights in the LGPS, you can receive a refund of your contributions, less a deduction for tax. Please note employer contributions are non-refundable. If you opt out or leave the pension scheme with more than two years qualifying membership you will be entitled to deferred pension benefits which will become payable at retirement age.



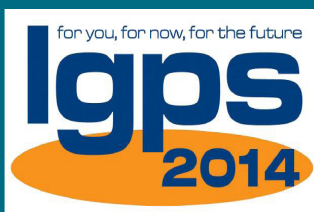
Local Government
Pension Scheme



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**Please complete the following form and return to
your Payroll Department**

**Contributions will commence from the next
available pay date.**



**Local Government
Pension Scheme**



DECLARATION FORM

This application form should only be completed by an employee who wishes to opt-in to the Local Government Pension Scheme in respect of employment with an employer participating in the Royal County of Berkshire Pension Fund.

Please complete this form using black ink

YOUR DETAILS

SURNAME		TITLE	
FORENAME(S)			
DATE OF BIRTH	(Please supply a copy of your birth certificate)		
NI NUMBER			
HOME ADDRESS			
	POSTCODE		
JOB TITLE			
PAYROLL REFERENCE			
DATE EMPLOYMENT COMMENCED			

Once completed please return this form as soon as possible to your PAYROLL DEPARTMENT and contributions will commence from the next available pay date.

DECLARATION

- I WISH to become a member of the Local Government Pension Scheme.
- I UNDERSTAND that as the application has been made after I started work, I will be admitted to the scheme from the pay period following the date of election.
- I ALSO UNDERSTAND that once I have been a member of the scheme for 2 years, or if I transfer pension rights from a previous pension scheme or arrangement into the LGPS, I will be entitled to pension benefits and not to a refund of contributions.
- I UNDERSTAND that I may opt out of the Scheme at any time.

SIGNED	
DATE	

To find out more about membership of the LGPS please visit www.berkshirepensions.org.uk
Alternatively you can contact the Pensions Team on **01628 796 668**.